



5/20/11

On behalf of ASE, we are looking forward to the opportunity to acknowledge ASE Members on June 10th, 2011 at the ASE Statewide Conference(Best Western Royal Plaza Hotel and Trade Center, Marlborough, MA) who are retiring this year. To all who are retiring this year, we extend very best wishes to you and congratulate you for your thoughtful care and leadership on behalf of the thousands of students with disabilities and staff that you advocated for throughout your career . And, we thank you for all your support to ASE throughout the years, we are grateful to you .

As we anticipate the planning for the June 10th ASE Statewide Conference and acknowledging those of you who wish to be acknowledged by ASE on your Retirement, because Retirement decisions are a personnel /personal matter, reminder **ASE must have in writing confirmation by you of your Retirement/ wish to be acknowledged on June 10th at the ASE Conference; and we must have the Confirmation on or before Monday , May 23 close of business. Confirmations received after May 23 will not be able to recognized at the ASE June 10th, Statewide Conference. Confirmations can be faxed to the ASE Office 617-354-4924 or email to ASE at contactasepage.org**

On behalf of ASE, I look forward to hearing from you on or before May 23 (close of business). In advance, thank you for your prompt attention to this request.

Joel Menasha
Executive Administrative Support
Massachusetts Administrators for Special Education (ASE)
Phone: 617-354-4924
Fax: 617-354-4926