

# MSEd/EdS *in* SPECIAL EDUCATION ADMINISTRATOR



## Facilitating *Innovation & Engagement* to Inspire Positive Outcomes

Administrators in special education play an essential and intricate role in setting the direction of education services for students with special education needs. Bay Path's Special Education Administrator program gives students the leadership, decision-making, and conflict resolution skills they need to build trust with staff, school administrators, and families.

### The Bay Path Advantage

**INSTRUCTIONAL LEADERSHIP:** To cultivate a shared vision that makes effective teaching and learning a central focus of positive student outcomes.

**MANAGEMENT AND OPERATIONS:** To ensure a safe, efficient, and effective learning environment using resources to implement programming, curriculum, staffing, and services.

**FAMILY AND COMMUNITY ENGAGEMENT:** To promote effective partnerships with families, community organizations, and other stakeholders that support the mission of the school and district.

**PROFESSIONAL CULTURE PRACTICE:** To promote success for all students by nurturing and sustaining a school culture of reflective practice, high expectations, and continuous learning for staff and administrators.



Did You Know?

In 2012-13, students ages 3–21 receiving services in special education was 6.4 million (about 13% of all public school students). **Massachusetts has over 160,000**, approximately 17%, of eligible students with disabilities.\*

\*[http://nces.ed.gov/programs/coe/indicator\\_cgg.asp](http://nces.ed.gov/programs/coe/indicator_cgg.asp)

The Massachusetts Administrators for Special Education (ASE) and Bay Path University have



partnered to join efforts

to create and develop a new organizational vision and model for cultivating and retaining an excellent pool of administrators of special education.

### About the Degree

- Classes begin every October and February
- Convenient schedule with a combination of online and on campus courses (offered in either Concord or East Longmeadow, Massachusetts)
- Program is 36 credits made up of eight core courses, a capstone course and a supervised practicum (500 hours) overseen by experienced and supportive faculty
- Flexible format so that courses can be taken full-time or part-time
- Financial aid is available
- No GMAT or GRE required



**BAY PATH UNIVERSITY**

FOR A CONSTANTLY CHANGING WORLD

## Applying for Admission

**For consideration, applicants must submit the following documents to the Office of Graduate Admissions:**

1. A completed application
2. An original essay of at least 300-500 words on the topic “Why the graduate program in Special Education Administrator is important to me, my career and professional goals, and my life?”
3. Undergraduate and graduate transcripts (a GPA of 3.0 is preferred)
4. A current resume
5. Two recommendations (form can be found online)
6. A signed program requirement form
7. A copy of your teaching license
8. Passing scores on the Communication and Literacy Skills portion of the Massachusetts Tests for Educator Licensure (MTEL)
9. Confirmation of a current ASE membership (optional)
10. Confirmation from MA DESE of eligibility for licensure

**Recommendation forms and official transcripts must be mailed directly to Bay Path University’s Office of Graduate Admissions:**

### East Longmeadow Campus Mail To:

BAY PATH UNIVERSITY  
OFFICE OF GRADUATE ADMISSIONS  
588 LONGMEADOW STREET  
LONGMEADOW, MA 01106

For more information call **413.565.1332** or email [graduate@baypath.edu](mailto:graduate@baypath.edu)

### Concord Campus Mail To:

BAY PATH UNIVERSITY  
OFFICE OF GRADUATE ADMISSIONS  
521 VIRGINIA ROAD  
CONCORD, MA 01742

For more information call **781.285.5922** or email [dbrant@baypath.edu](mailto:dbrant@baypath.edu)

Founded in 1897, Bay Path University focuses on preparing our students for a constantly changing world. Our main campus is located in Longmeadow, Massachusetts with additional sites across the state in Bedford, Concord, East Longmeadow, Springfield, and Sturbridge. Our graduate and undergraduate student body consists of more than 3,100 women and men, representing over 33 states. Bay Path University is fully accredited by the New England Association of Schools and Colleges.

## Degree Requirements

Prospective students may apply for admission to the MSEd/EdS in Special Education Administrator program throughout the year. Applicants will be reviewed by the Graduate Faculty Committee to determine the right course of study for each applicant.

**This graduate program is for students who currently hold either:**

- An initial license in special education, or a certificate as a school guidance counselor, school principal/assistant school principal, school psychologist, school social worker/school adjustment counselor, or speech, language and hearing disorders teacher and completion of three full years of employment in a district-wide, school-based, or other educational setting, **or**
- Completion of at least three full years of employment in law, public policy, higher education, or other related field accepted by the Department of Elementary and Secondary Education.

## Financial Aid

**Receive up to \$20,500 per year with a Stafford Loan!**

For U.S. citizens and permanent residents, the options for financial assistance include federal and private loans. We encourage you to apply for financial aid at the same time you apply to graduate school.

