



# 2024-2025 ASE MEMBERSHIP APPLICATION

July 1, 2024 through June 30, 2025



PLEASE TYPE OR PRINT CLEARLY

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

SCHOOL DISTRICT/COLLABORATIVE/ORGANIZATION: \_\_\_\_\_

OFFICE ADDRESS: \_\_\_\_\_

OFFICE TEL.: \_\_\_\_\_ FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_

- ( ) **VOTING MEMBERSHIP** is open to LEA Administrators of Special Education and their Assistants, and to Collaborative Administrators. Voting Members additionally must join CEC/CASE separately through your organization's billing procedures ... see <http://www.cec.sped.org/mb> for details. **Dues are \$325 each year**
- ( ) **ACTIVE MEMBERSHIP** is open to LEA Administrators of Special Education and their Assistants, and to Collaborative Administrators. (Non-Voting Membership) **Dues are \$325 each year**
- ( ) **ASSOCIATE MEMBERSHIP** (Non-Voting Membership – not eligible to hold office) is open to professionals in other areas of special education and in related services. **Dues are \$300 each year**
- ( ) **RETIREE MEMBERSHIP...** **Dues are \$175 each year** ... **IMPORTANT NOTE:** *Individuals, although retired from municipalities or agencies, who continue to assume special education administrative/supervisory duties via compensation from another agency/company, are not eligible for Retiree Membership but are eligible for Voting, Active or Associate Membership.*

**PLEASE NOTE: PAYMENT OF DUES DOES NOT INCLUDE THE FEE PAYABLE TO ATTEND CONFERENCES (see below)**

### 2024-2025 CONFERENCE RATES

- \$225 per conference / \$675 for three conferences** – for voting, active and associate members of ASE
- \$175 per conference** for retired members of ASE who are current members of ASE
- \$365 per conference** for non-members

Please check the conference(s) you wish to attend: Conference Payment/PO should be included with membership application

- ( ) **FALL** (Friday, November 1, 2024 Holy Cross)      ( ) **WINTER** (Friday, March 14, 2025 Virtual)
- ( ) **SPRING** (Wednesday, June 4, 2025 Holy Cross)

**REMINDER: Conference Registrations are required and must be completed prior to each ASE Conference**

#### ASE cancellation and credit process for conferences:

- ✓ If a conference registrant is unable to attend, as different person from their district/organization may take his/her place
- ✓ If a different person cannot replace a registrant for the **Fall** or **Winter** conference, ASE can grant a credit for another conference within the same fiscal year provided that ASE receives in writing via fax (781-742-7278) or email ([contactase@asepage.org](mailto:contactase@asepage.org)) **the request no later than 14 business days prior to the conference.**
- ✓ **Spring** conference registrations can be transferred to another person you designate from your district/organization. **There are no credit application for the Spring conference if you are unable to attend.**
- ✓ **No other credit requests will be honored.**

#### COMPLETED APPLICATION FORMS MUST BE ACCOMPANIED BY A PURCHASE ORDER OR CHECK PAYABLE TO:

Massachusetts Administrators for Special Education <> **3 Allied Drive, Suite 303** <> Dedham, MA 02026  
Fax: 781-742-7278

**Payment for membership is due within 30 days of receipt of invoice generated by a completed application form and accompanying purchase order. If you have any questions regarding an invoice and/or payment, please note the email address for billing questions ([accounting@asepage.org](mailto:accounting@asepage.org)). For all other ASE questions, please contact ASE:  
Phone: 781-742-7279 ... Fax: 781-742-7278 ... Email: [contactase@asepage.org](mailto:contactase@asepage.org)**

### SEE NEXT PAGE FOR MEMBERSHIP/CONFERENCE DISCOUNTS & BENEFITS



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Massachusetts  
Administrators of Special Education



An Affiliate of CASE/CEC

## MEMBER DISCOUNTS/BENEFITS DETAILS

### *2024-2025 Membership Year*

#### ***ASE MULTIPLE MEMBER DISCOUNT***

The Multiple Member Discount opportunity closes on October 18, 2024. Once completing a 2024-2025 Voting/Active Membership Application along with registrations for **all 3 ASE Conferences**, this discount opportunity allows for additional professionals from your district, school or agency to become Voting/Active Members along with attendance at the (3) 2024-2025 ASE conferences at a discounted rate.

The Multiple Member Discount for the additional professionals from your district, school or agency to become Voting/Active Members of ASE and to attend all three conferences **will be reduced from \$1,000 to \$880**

**Note:** The additional members' names must be noted on your purchase order. All additional members from your district, school, or agency must complete separate Membership Forms.

#### ***ASE "MEMBER GUEST" OPTION***

**The "Member Guest" option will continue in 2024-2025.** A "Member Guest" is defined as a salaried employee of your district, school, agency who wishes to attend an ASE Conference along with the ASE member. The "Member Guest" must be identified on the Member's Conference Registration form(s). **The "Member Guest" fee is \$250/conference.**

#### ***MEMBER BENEFIT***

***A COMPILATION OF RECENT "INFO-GRAMS":  
LEGAL UPDATES FOR MUNICIPALITIES, SCHOOL DISTRICTS &  
SPECIAL EDUCATION DIRECTORS  
(from Murphy, Lamere & Murphy, P.C.)***

**All members signing up for ASE Membership and the (3) ASE 2024-2025 Conferences by October 18, 2024 will receive the compilation of recent Murphy, Lamere & Murphy's Special Education Legal Info-Grams.**